

Civil Service Commission

1055 MONTEREY STREET, SUITE D250 • SAN LUIS OBISPO, CALIFORNIA 93408 • 805.781.5959

**The San Luis Obispo County Civil Service Commission
Regular Session Meeting
Wednesday, February 23, 2011 @ 9:00 A.M.
1055 Monterey Street, Suite D-271, San Luis Obispo, CA**



MEMBERS OF THE COMMISSION
Jeannie Nix, President
Bill Tappan, Vice President
Robert Bergman
Jay Salter
Arthur Chapman

MINUTES

Present: President Jeannie Nix, Commissioner Art Chapman, Commissioner Robert Bergman, Commissioner Bill Tappan, Commissioner Jay Salter

Staff: Commission Secretary Tami Douglas-Schatz, Commission Clerk Robin Mason

Counsel: Deputy County Counsel Shannon Matuszewicz, Commission Counsel/ Rules Negotiator Stephen Shane Stark

1. Call to Order

President Nix called the meeting to order at 9:00 A.M. and led the flag salute.

2. Election of Officers

President Nix noted this item was addressed at the January 26, 2011 Regular Meeting; Commissioner Salter took the opportunity to affirm his support of the newly elected President Nix and Vice President Tappan since he was absent for the election.

3. Public Comment Period

Members of the public wishing to address the Civil Service Commission on matters other than those scheduled below may do so when recognized by the President. Presentations are limited to three minutes per individual.

Being none, President Nix closed the public comment period. At 9:13 A.M., and after the Commission Secretary Report period, President Nix reopened the public comment period in order to accommodate Kimm Daniels from SLOCEA who was not present during the initial public comment period. Ms. Daniels addressed the Commissioners regarding layoffs and acknowledged that thirty positions are at risk based on Dan Buckshi's February 22, 2011 presentation. Ms. Daniels expressed her hope that the County will continue to collaborate with the labor groups and stated SLOCEA will do all they can to minimize or avoid layoffs.

President Nix requested clarification on the approximately 30 positions to be cut and asked whether they are full-time or a combination of full-time and part-time positions. Ms. Douglas-Schatz stated that the specific positions to be cut were still in the budget review process and had not been distributed to her yet.

4. Minutes

January 26, 2011 Regular Meeting

A motion was made by Commissioner Chapman and seconded by Commissioner Tappan to approve the January 26, 2011 minutes as presented; motion carried 4-0-1 [Commissioner Salter abstained from voting since he was absent for the January 26, 2011 Regular Meeting].

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5. Reports

a. Commission President

No report.

b. Commission Subcommittees

No report.

c. Commission Counsel

No report.

d. Commission Secretary

Tami Douglas-Schatz, Commission Secretary indicated her intent to use a summary format for Civil Service Commission Meeting Minutes instead of the verbatim format that is currently being utilized. The Commissioners expressed no objection as long as they could reserve the option to request verbatim minutes, as needed. Mr. Stark stated that verbatim minutes should be taken for meetings with the various labor organizations regarding rule updates since the Commissioners are not present for those meetings. Commission Counsel, Shannon Matuszewicz clarified that Rule 3.11 of the Civil Service Commission Rules only required official actions be recorded in the minutes, and that verbatim minutes are not required by law, but can be requested during a meeting, if the Commission prefers.

Ms. Douglas-Schatz reported that the Board of Supervisors appointed Marty Settevendemie as Agricultural Commissioner/ Sealer of Weights and Measures and indicated he is a highly regarded County employee.

Ms. Douglas-Schatz discussed budget information as reported by Dan Buckshi from the Administrative Office during the Strategic Planning meeting on February 22, 2011. Ms. Douglas-Schatz reported that the preliminary numbers show that approximately 30 of the 60 proposed positions to be cut are currently filled. President Nix clarified these changes will be effective as of July 1, 2011; Commissioners discussed details of the layoff process with Ms. Douglas-Schatz.

6. **Closed Session (per Gov. Code, 54957.6):** Conference with Commission rules negotiator regarding 2010-2011 Civil Service Commission rules update.

The Commission adjourned into closed session at 9:17 A.M. to discuss the rule update with their negotiator. Upon reconvening into open session, President Nix reported that direction was given to counsel; no action was taken.

7. **Adjournment**

The meeting was adjourned at 11.01 A.M.

** Note: These minutes reflect official action of the Civil Service Commission. A digital record exists and will remain as the official, complete record of all proceedings by the Civil Service Commission.*